

By-Laws

Alaska USA Wrestling, Inc.

PREAMBLE

The objectives of Alaska USA Wrestling, hereafter referred to as (AUSAW), are to promote wrestling at all levels throughout the State of Alaska and to ensure the continuation of, and improve upon, opportunities for safe competition with exposure to various styles of wrestling. It is the intent that AUSAW will be able to meet these objectives by creating opportunities in wrestling for competitors of all ages and, along with their coaches, parents, and fans, encourage their continued participation in the sport as they advance through their lives.

The control and direction of AUSAW shall be placed in the hands of those people who are now working with Alaska's wrestlers. The goals of AUSAW shall include the development of responsible wrestling administrators from the ranks of the Alaska program at the local, regional, state and national levels who will provide leadership and direction to their membership. Further responsibilities include 1) develop an attitude of sincere concern among all coaches toward the improvement of all levels and aspects of wrestling from Elementary through Olympic levels of competition; 2) provide a channel of communication within Alaska and with the various other States, furthering the exchange of ideas and experience to the benefit of all wrestlers; 3) develop an attitude of unity within the State of Alaska toward program development and achievement; 4) increase the positive attitudes of educators, wrestlers, coaches and the general public toward the art and science of wrestling; 5) assist with those activities which can be developed on a statewide basis; 6) provide a system for democratic representation of all competitors, coaches and concerned people in local, state and national organizations and activities dedicated to the sport of wrestling; 7) and finally to establish patterns of organizations and objectives within the State of Alaska, providing continuity of efforts as wrestlers and coaches step forward from Elementary level to the most advanced and successful endeavors for which they may strive.

ARTICLE 1: AFFILIATION

- 1.1 The name of the corporation is Alaska USA Wrestling, Inc. also known as (AUSAW).
- 1.2 AUSAW shall operate under the guidance, auspices and in accordance with the By-Laws of USA Wrestling (referred to as the National Governing Body (NGB)), shall conduct its business and activities in such a manner that it may be considered a charter member of that body, including benefits thereby entitled to and the responsibilities liable for.

ARTICLE 2: PURPOSE

- 2.1 The purpose of AUSAW is to have one representative organization open to any individual or club, in order to assist, supervise, standardize, regulate, and control the development and conduct of amateur wrestling in the styles of Freestyle, Folkstyle, Greco-Roman and other styles as adopted by USA Wrestling, in the State of Alaska.

- 2.2 To promote and advance the sport of amateur wrestling in the State of Alaska by setting up a formal structure to deal with matters of membership, competition, officiating and the disbursement of funds.
- 2.3 To improve the standard and appreciation of wrestling in the State of Alaska for men, women, girls and boys by providing training in wrestling skills, organizing meets and tournaments, offering instruction in officiating, providing sources for equipment, conducting clinics, and associating with wrestling associations and clubs in and outside the State of Alaska.

ARTICLE 3: OFFICE

- 3.1 The principal office of AUSAW shall be the responsibility of the Chairman (under advisement of the Board of Directors) and that address will be attached to the charter.

ARTICLE 4: MEMBERSHIP

- 4.1 MEMBERSHIP CLASSES - AUSAW shall have three classes of members: Club, Individual, and Support.
- 4.2 CLUB MEMBERSHIP - Club membership shall be open to any organized wrestling club in the State of Alaska.
 - 4.2.1 REGISTRATION - All clubs must register and pay the appropriate fee to AUSAW and the NGB and be subject to the terms and conditions of AUSAW and the NGB to be recognized in good standing as a charter club of AUSAW. All fees must be paid by the day before the Annual General Membership meeting or any Special Membership meeting, whichever comes first that Membership year.
 - 4.2.2 VOTING RIGHTS - Each chartered club under AUSAW in good standing and with 15 or more members shall have one vote at all General Membership or Special Membership meetings. Voting rights may only be exercised by the Club Director or their proxy.
 - 4.2.3 TEAM AWARDS - Being a chartered club is a requirement to be eligible for team awards.
- 4.3 INDIVIDUAL MEMBERSHIP - Individual membership shall be open to any individual engaged in amateur wrestling.
 - 4.3.1 REGISTRATION - Each individual must register and pay the appropriate fees to AUSAW and the NGB and be subject to the terms and conditions of AUSAW and the NGB for wrestler to be eligible to participate in AUSAW activities and State tournaments.
 - 4.3.2 BIRTH DATE CERTIFICATION - Each individual registering with AUSAW must provide the State Chairman or State Tournament Director a document which proves date of birth upon request.

- 4.3.3 VOTING RIGHTS - Individual members shall have no voting rights unless they are elected to the Board of Directors.
- 4.4 SUPPORT MEMBERSHIP - Support Membership shall be open to any individual or organization engaged in the development or support of AUSAW activities.
- 4.4.1 VOTING RIGHTS - Support members shall have no voting rights unless they are elected to the Board of Directors.
- 4.5 FEES - The membership fees shall be established by AUSAW's Board of Directors based on the current NGB pricing.
- 4.5.1 PAYMENTS - Membership fees shall be payable as designated by AUSAW to the NGB at the time the individual or club member joins AUSAW on an Annual or Bi-Annual basis, if available.
- 4.5.2 NON-PAYMENT - No member shall be allowed to participate in any AUSAW wrestling activity unless membership fees are paid in full prior to the activity.
- 4.6 NON-DISCRIMINATORY STATEMENT - Membership into AUSAW and participation in AUSAW activities shall take place without regard to race, color, religion, sex, or national origin.

ARTICLE 5: GOVERNMENT

- 5.1 GENERAL POWERS - The business and affairs of AUSAW shall be managed by its Board of Directors. The Board of Directors shall in all cases act as an entity and they may adopt such rules and regulations for the conduct of their meetings and the management of AUSAW as they deem proper to carry out the objectives of AUSAW, not inconsistent with these By-Laws and the laws of the State of Alaska.
- 5.2 The Board of Directors shall consist of a minimum of 10 to a maximum of 18 adult member representatives. The quorum for all Board of Directors meetings shall be 1/2 of the filled Board of Directors which may include Directors participating by media conferencing. The Executive Board as recognized by the State of Alaska (President/ Chair, VP/Vice Chair, Secretary, Treasurer) may also form a quorum for business related matters of the Corporation that are not related to AUSAW Wrestling policy.
- 5.2.1 Each Board member will have one vote at General Membership meetings. A board member who holds more than one position on the Board of Directors can have only one vote as a Board member but shall retain other voting rights they may be entitled to (ie. club).
- 5.2.2 An adult member is one who is eighteen (18) years of age or older and registered as a member.
- 5.2.3 Voting by proxy shall only be allowed after providing in writing to the Secretary, at least 24 hours in advance, the name of the proxy. A proxy does not have any powers of the Board Member other than to vote.
- 5.2.4 The Chairman may not vote to create a tie situation, but must vote to break a tie.

- 5.3 The elected Board Officers will consist of the following thirteen (13) board seats: State Chairman, Vice Chairman, Secretary, Treasurer, Open-Junior-Cadet Director, Kids Director, Womens Director, Operations Officials Director, Mat Officials Director, Communications Director, Membership Director, IT-Equipment Director and Coaches Director.
- 5.4 All affiliated clubs of each Region as described within this section may elect a respective Regional Director. There will be no more than six (6) Regional Directors having a one (1) year term and will consist of the following:
- Kodiak & Kenai Peninsula Regional Director
 - Anchorage & Eagle River Regional Director
 - Mat-Su Valley & Prince William Sound Regional Director
 - Western Regional Director
 - Interior (Incl. Glennallen) Regional Director
 - Southeast Regional Director
- 5.4.1 Each Regional Director will have one vote at General Membership meetings. A Regional Director who holds more than one position on the Board of Directors can have only one vote as a board member but shall retain other voting rights they may be entitled to (ie. club).
- 5.5 The term of office for members of the Board of Directors shall be two (2) years or until successors can be elected. The State Chairman, Treasurer, Membership Director, Communications Director, Open-Junior-Cadet Director, Kids Director, Womens Director, and Operations Officials Director, shall be elected in even years. The Vice Chairman, Secretary, Coaches Director, IT-Equipment Director and Mat Officials Director shall be elected in odd years.
- 5.6 The election of the Board of Directors shall be by the membership at the Annual General Membership meeting held in the winter of each calendar year. Nominees must be submitted to the State Chairman at least one week prior to the Annual General Membership Meeting for circulation to the membership for review prior to the meeting. Nominees for the Board of Directors must be AUSAW members.
- 5.7 INTERIM VACANCIES - An interim vacancy of the Board of Directors may be appointed by the Directors then in office. A majority vote of the directors on the entire board then in office, shall determine the incumbent who will serve to fill the vacancy. An interim vacancy of the Board of Directors may also be elected by a General Membership vote in the middle of a term. A Director so elected shall hold office for the duration of the unexpired term.
- 5.8 The affairs of AUSAW shall be managed by the Board of Directors within the limits of these By-Laws. No other person may collect funds, make contracts, incur expenses, or initiate any actions in the name of AUSAW or use its insignia without prior approval of the Board of Directors.
- 5.8.1 The Board of Directors may authorize any officer, or agent, to enter into any contract in the name of and on behalf of AUSAW.
- 5.8.2 The Board of Directors may not incur indebtedness in the name of AUSAW beyond its income for any purpose without the approval of two thirds of the listed voting eligible membership.
- 5.8.3 COMMITTEES - The Board of Directors, by resolution, may designate from its members, committees as the Board deems necessary to carry out the functions

of AUSAW, and such committees shall serve at the pleasure of the Board under the general guidance of the State Chairman.

5.8.4 ACTION IN WRITING, TELECOMMUNICATION OR ELECTRONICALLY - The Board of Directors may, in lieu of taking action at a meeting, act by written, telecommunication, or other electronic means. A quorum is still needed to take any action. Promptly after such a meeting, the Chairman of the Board shall notify each Board member of the actions taken, if any, by the Board of Directors. All results of final actions taken shall be sent to the Secretary and retained.

5.9 JOB DESCRIPTION FOR DIRECTOR POSITIONS.

5.9.1 STATE CHAIRMAN

- a. Initiate and provide leadership for all State programs.
- b. Act as a liaison to the National Office and keep the State organization informed of all national events and policies.
- c. Coordinate activities between and within the various levels of the State programs.
- d. Will make nominations to the Board of Directors for appointed offices.
- e. Act as Chair of the Board of Directors.
- f. Will preside over all meetings of AUSAW.
- g. Will be responsible for carrying out the policies set forth by the unification of the organizations.
- h. Shall serve automatically as a member of all standing committees.
- i. Shall be responsible for all insurance forms and information.
- j. Will oversee the IT-Equipment Directors management of AUSAW equipment.
- k. Will have one vote even though a bonafide member of a committee.
- l. Chairperson authorized to delegate authority.
- m. Oversee and occasionally assist Membership Director with responsibilities per 5.9.12

5.9.2 VICE CHAIRMAN

- a. Will perform all duties of the State Chairman, and when so acting shall have all the restrictions and powers of the State Chairman, in the absence or disability of the State Chairman.
- b. Will assist the designated Tournament Director of the State Championships along with the assistance of the Age Group Directors.
- c. Will govern fiduciary duties of the Corporation.
- d. Will assist the State Chairman in presiding over all meetings of AUSAW.
- e. Will act as mediator between the State Chairman and the governing body.

5.9.3 SECRETARY

- a. Will oversee transcription of all meetings.
- b. Is responsible for publication and timely emailing of published minutes within fourteen (14) days after the meeting to member clubs, Board, and Regional Directors.
- c. Shall coordinate correspondences for committees and Officers of AUSAW if requested.

- d. Shall work with the Communications Director to assure a current record of names, addresses and phone numbers of all Board and Regional Directors are posted on the AUSAW.org website.
- e. Shall initiate any correspondence deemed necessary to the Chairperson.
- f. On an annual basis, prior to the Annual Winter Membership meeting the Secretary shall incorporate into the Policies and Procedures, all changes to policies and procedures adopted during the prior year's business and present this updated document at the Annual Winter Membership meeting.
- g. Verify State and Federal compliance with Registered Agent on an Annual basis.

5.9.4 TREASURER

- a. Maintain financial reports and give report specific to each expenditure at each general meeting.
- b. Shall develop an annual budget with coordination of Chairman and Vice Chair.
- c. Shall provide third-party accounting firm with all officials W-9s by season end as well as both Officials Director's pay logs so accounting firm can issue annual pay checks and 1099's.
- d. Shall reconcile general account monthly with third-party accounting firm and provide monthly financial statements to Chairman by the 10th of each month.
- e. Shall deposit all monies into general account at least every two weeks.
- f. Shall pay all expenses and expend funds approved by the Chairman and/or Vice Chair.
- g. Shall submit the financial statements for annual examination by the Board of Directors.
- h. Shall submit in writing an accounting of the treasury at each meeting.
- i. Shall bring before the Board of Directors any questionable expenditures prior to payment.
- j. Shall expend corporate funds of the organization only for duly authorized persons.
- k. Ensure IRS financial reporting as required in a timely manner.
- l. Shall submit a report to the Board of Directors at each meeting for their approval.

5.9.5 KIDS DIRECTOR

- a. To submit names of possible group leaders and coach candidates to the Team Alaska Director for any Regional, National or International teams representing AUSAW.
- b. To submit to the Communications Director relevant news items for publication.
- c. Keep in contact with Tournament Directors and help solve any problems with sanctioned events.
- d. Responsible for State age group ("Kids") directorship at the State tournament.
- e. To furnish a written report after the end of the current season for distribution to the Board and Regional Directors at the next annual BOD and Membership meetings.
- f. To work with the Team Alaska Director assisting in matters pertaining to Kids wrestling for the purpose of promoting and facilitating Team Alaska.

5.9.6 OPEN-JUNIOR-CADET DIRECTOR

- a. To submit names of possible group leaders and coach candidates to the Team Alaska Director for any Regional, National or International teams representing AUSAW.
- b. To submit to the Communications Director relevant news items for publication.
- c. Keep in contact with Tournament Directors and help solve any problems with sanctioned events.
- d. Responsible for State age group (“OPEN-JUNIOR-CADET”) directorship at the State tournament.
- e. To furnish a written report after the end of the current season for distribution to the Board and Regional Directors at the next annual BOD and Membership meetings.
- f. To work with the Team Alaska Director assisting in matters pertaining to Junior, and Cadet wrestling for the purpose of promoting and facilitating Team Alaska.

5.9.7 WOMENS DIRECTOR

- a. To submit names of possible group leaders and coach candidates to the Team Alaska Director for any Regional, National or International teams representing AUSAW.
- b. To submit to the Communications Director relevant news items for publication.
- c. Keep in contact with Tournament Directors and help solve any problems with sanctioned events.
- d. Responsible for State age group, or in this case Gender (“WOMENS”) directorship at the State tournament.
- e. To furnish a written report after the end of the current season for distribution to the Board and Regional Directors at the next annual BOD and Membership meetings.
- f. To work with the Team Alaska Director assisting in matters pertaining to Womens wrestling for the purpose of promoting and facilitating Team Alaska.

5.9.8 REGIONAL DIRECTORS

- a. Advise local Tournament Directors in regard to tournament operations.
- b. Be responsible for the geographical area and be an advisor to the State Chairman.
- c. Disseminate all State information to his/her geographic area.
- d. Work with the Team Alaska Director assisting in matters pertaining to the Region for the purpose of promoting and facilitating Team Alaska.

5.9.9 MAT OFFICIALS DIRECTOR

- a. To obtain, train and provide feedback for all Mat officials.

- b. Coordinate timely clinics statewide.
- c. Attend all possible Regional and National clinics offered.
- d. Recruit qualified officials for all competitions including State competitions.
- e. Keep a season long pay log for all Mat Officials and submit to Treasurer and State Chairman shortly after the State Tournament.
- f. Responsible for providing current rules interpretation to all Mat Officials.
- g. Administration of duties and financial reimbursements of expenses to Mat Officials who attend Regional or National tournaments.
- h. Address coaches separately at all tournaments, if possible.
- i. To provide a summary report of the season for distribution to all Board and Regional Directors at the next annual BOD and Membership meetings.
- j. Obtain from the State Chairman regularly a current listing of all certified Mat Officials.
- k. Manage/maintain all Mat Officials equipment including video review devices.

5.9.10 OPERATIONS OFFICIALS DIRECTOR

- a. To obtain, train, and provide feedback for all Operations Officials.
- b. Coordinate timely clinics statewide.
- c. Attend all possible Regional and National clinics offered.
- d. Recruit qualified officials for all competitions including State competitions.
- e. Keep a season long pay log for all Operations Officials and submit to Treasurer and State Chairman shortly after the State Tournament.
- f. Responsible for the collection of the “Officials Fee” as determined by the Board of Directors from all sanctioned tournaments. The “Officials Fee” is utilized for the education and training of all operations and mat officials and to cover operating costs.
- g. Send all collected fees to the AUSAW Treasurer.
- h. Administration of duties and financial reimbursements of expenses to Operations Officials who attend Regional or National tournaments.
- i. To provide a summary report of the season for distribution to the Board and Regional Directors at the next annual BOD and Membership meetings.
- j. Obtain from the State Chairman regularly a current listing of all certified Operations Officials.
- k. Inform the Board of Directors of Equipment needs as required to efficiently run tournaments and manage the team that runs the tournament software.

5.9.11 COMMUNICATIONS DIRECTOR

- a. Coordinate wrestling news before publication in selected media.
- b. Seek out news media for full coverage of special wrestling events, ie. State tournament.
- c. Coordination of Outstanding Media Coverage Award to be given to best media coverage of wrestling events for entire season. This could be the best individual, reporter, newspaper, radio or TV station.
- d. Oversee the maintenance and administration of the AUSAW website and corresponding emails as well as social media platforms.

5.9.12 MEMBERSHIP DIRECTOR

- a. Communicate with USA Wrestling concerning membership issues.
- b. Inform AUSAW membership and/or BOD concerning membership issues.
- c. Handle Club and Event State Approvals of new Sanctions and

- informing of State Chair as they happen.
- d. Provide current Wrestling Leader membership listing to parties holding sanctioned AUSAW events.
- e. Keep in contact with Tournament Directors and help solve any problems with sanctioned events.

5.9.13 COACHES DIRECTOR

- a. To work and coordinate with the National Office the development of the National Coaches Education Program in Alaska.
- b. To develop and coordinate coaches clinics and instruction within Alaska to educate coaches in philosophy and technique within the NCEP guidelines.
- c. To submit to the Communications Director relevant news items for publication.
- d. To furnish a written report after the end of the current season for distribution to the current Board and Regional Directors at the next annual BOD and Membership meetings.
- e. To work as a liaison between the National Office and the Board of Directors regarding development of AUSAW coaches.
- f. To work with the State Tournament Director to organize and offer coaches development clinics at the State Tournament.
- g. Encourage and recruit coaches for attendance of USA Coaches Colleges outside Alaska.
- h. Obtain from State Chairman regularly a current list of all certified coaches.

5.9.14 IT-EQUIPMENT DIRECTOR

- a. Managing/maintaining and caretaking of all AUSAW equipment except for Mat Officials equipment.
- b. Keep all computers Operating System updated current.
- c. Advise BOD when any new equipment is needed due to wear/tear or out dated technology/computer OS. Provide expected budgeting costs to BOD.
- d. Arrange for and manage storage of all equipment and AUSAW trailer.
- e. Responsible for providing equipment set up and tear down at all AUSAW regular season tournaments and/or managing the team of people that do so.
- f. Per (e.) above, also for the AUSAW State Tournament.
- g. Also oversee storage of all AUSAW State Tournament supplies and medals.
- h. Assist AUSAW State Tournament personnel in charge of medals and supplies with doing inventory counts, ordering, and replenishing of all. Transport needed medals and supplies to/from State Tournament.

5.10 TEAM ALASKA DIRECTOR

- a. Develop and coordinate preparation camps and clinics in cooperation and conjunction with age group directors for teams traveling outside Alaska for competition.
- b. With input from all Age Group Directors, recruit and hire all Coaches and chaperone's for any Regional, National and International teams representing AUSAW.
- c. Coordinate travel and accommodations in conjunction and cooperation with Age Group Directors for teams traveling outside Alaska for competition.
- d. Work with all Age Group Directors and handle being the Uniform Coordinator in developing uniforms and accessories for National and

- International teams representing AUSAW.
- e. To furnish a written report after the end of the current season for distribution to the Board and Regional Directors at the next annual BOD and Membership meetings.
 - f. To coordinate with and submit all new items to the Communications Director for publication.
 - g. Shall be appointed by the State Chairman with advisement from the Board Officers.
 - h. Seek approval of the Board of Directors and maintain an operating budget.
 - i. Manage the Team Alaska checking account under the supervision of the AUSAW Treasurer.
 - j. Prior to the General Membership meeting, present an operating budget to the Chair, Vice Chair and Treasurer for review and approval, with particular attention to travel related expenses and income to offset travel expenses.
 - k. Shall enter income and expense detail into Quickbooks online by the 10th of each month and shall email bank account statements and receipts to Treasurer by the 10th of each month.
 - l. Director pay shall be subject to change and payable at the discretion of the Chairman upon monthly review of financial statements.

ARTICLE 6: PARLIAMENTARY PROCEDURES

- 6.1 The parliamentary procedures contained in the current edition of Roberts Rules of Order shall govern AUSAW in all cases to which they are applicable and in which they are consistent with these By-Laws and special rules of order AUSAW may adopt. In no cases shall the rules of AUSAW conflict with the adopted Articles of Incorporation.

ARTICLE 7: IMPEACHMENT PROCEDURE

- 7.1 Any Officer, Director, or Board Member may be removed from office for any cause at any time by the affirmative vote of two-thirds of all registered AUSAW chartered clubs.
- 7.2 A petition signed by one-half of all registered AUSAW chartered clubs stating the reason for removal of an Officer, Director, or Board member must be sent to the AUSAW Secretary before such a vote mentioned in Article 7.1 will be executed.
- 7.3 Voting on the issue of removal from office shall be done at an AUSAW open meeting or by email.
- 7.3.1 If voting by email, a deadline of fourteen (14) days past the initial date of emailing ballots shall be the deadline for returning the ballots to the Secretary. If the vote concerns the AUSAW Secretary, official ballots shall be sent to the AUSAW Chairman. The verdict shall be promptly sent to the person in question.
- 7.4 Replacement of a removed Officer, Director, or Board member shall take place as outlined in Article 5.6.

ARTICLE 8: INTERNAL GRIEVANCE COMMITTEE AND PROCEDURE

- 8.1 **COMPOSITION** - The composition of the Grievance Committee shall be designated each year by the Board of Directors at an annual meeting of the General Membership.
- 8.2 **GRIEVANCE** - Any member of AUSAW may file a written grievance with any member of the Grievance Committee. A grievance can concern any matter within the cognizance of AUSAW and allege a violation of any provision of these By-Laws or the Articles of Incorporation.
- 8.3 **TERMS** - Any grievance shall be signed under oath and shall allege with particularity the nature of the grievance and each claimed violation of the aforementioned documents by reference to specific sections thereof, stating in concise language how, when, and where the alleged violation occurred.
- 8.4 **REFERRAL** - A member of the Grievance Committee receiving a grievance shall contact the remaining Grievance Committee members within three (3) days after receipt of the aforementioned grievance.
- 8.5 **RESOLUTION** - The member who received the grievance shall read the grievance to each member of the committee and that member shall render a decision to the member contacting him/her.
- 8.6 **APPEAL** - If the party filing a grievance or in cases where the grievance is against another individual, and either party is not satisfied with the resolution of the matter reached by the method outlined in Articles 8.4 and 8.5 above, then either party shall be entitled to be heard before the Board of Directors at their next meeting. The resolution provided by the Board of Directors shall be considered final.

ARTICLE 9: FUNDS

- 9.1 The amount of dues shall be recommended by the Board of Directors and approved by a majority vote of the club membership quorum thereof at the Winter Annual General Membership meeting.
- 9.2 During any General Membership meeting, the books and operation statements of AUSAW will be open for review by any adult member upon specific request.
- 9.3 DEPOSITS - All funds of AUSAW not otherwise employed shall be deposited from time to time to such bank, trust company, or other depository, as the Board of Directors may select.
- 9.4 ACCOUNTING – In the event a cash withdrawal or expense reimbursement exceeds \$200.00, it shall require approval from a combination of the Chairman, Vice Chair and/or Treasurer (email approval is acceptable).

Single expenditures in excess of \$1,000.00 by either AUSAW or Team Alaska shall require a Purchase Request Form, or an email with purchase description and cost, to be completed and approved by the Chairman and Vice Chair.

ARTICLE 10: MEETINGS

- 10.1 The Board of Directors meetings shall be held at least annually, the time and place to be set by the Chairman. Members wishing to appear before the Board should call or write the Chairman in order to be placed on the agenda. Board meetings will be open to the membership.
- 10.2 A meeting of the general membership representing a quorum of the membership, as specified in Article 10.6 of these By-Laws, shall be held at least annually in the winter. The time and place of these meetings shall be set by the Chairman.
- 10.3 Special membership meetings may be called at any time by the Board of Directors or will be held upon written request and statement of purpose signed by one-third of the total membership.
- 10.4 Minutes of the Board of Directors meetings dating back one year will be open for review at the annual General Membership meeting. Additional recorded minutes will be made available upon request.
- 10.5 Written notice of General Membership meetings, regular or special, will be emailed to the membership indicating purpose, the time, and location at least fourteen (14) days prior to the meeting.
- 10.6 The quorum for all Board of Directors meetings shall be 1/2 of the filled Board of Directors which may include media conferencing. The quorum for all General Membership meetings shall be 1/2 of the filled Board of Directors and of the voting members in attendance(see Article 4.2.2) which may include media conferencing. A majority of votes cast at the meetings shall decide each issue (see Article 5.2.1).
- 10.7 Conduct of the meetings will be under the direction of the Chairman or Vice-Chairman. Complete minutes will be kept by the Secretary and distributed within two weeks after the meeting to the Board of Directors.
- 10.8 Voting by proxy shall only be allowed after providing in writing to the Secretary, at least 24 hours in advance, the name of the proxy. A proxy does not have any powers of the Club Director other than to vote.

ARTICLE 11: PROPERTY

- 11.1 Responsibility for the acquisition, management, and care for all AUSAW equipment shall be under the control of the Board of Directors with advisement from the IT-Equipment Director.
- 11.2 Upon the dissolution of this corporation, after paying or adequately providing for the debt obligations of AUSAW, all records and property shall be held in custody of the Board of Directors to be distributed to a non-profit fund, foundation, or corporation, which is organized and operated exclusively for charitable, educational, religious, and/or scientific purposes and which has established a tax exempt status. The net assets of the AUSAW shall not inure to any private shareholder, individual, or corporation, and shall be distributed to such suitable successor above.

ARTICLE 12: AMENDMENTS

- 12.1 Amendments to the By-Laws may be proposed to the By-Laws Committee by the Board of Directors or the general membership. A request for the amendments to the By-Laws by the membership must be submitted to the Board of Directors in writing, accompanied by a petition signed by a minimum of ten (10) active members or one-third of the membership, whichever is greater.
- 12.2 The By-Laws Committee will review all properly proposed Amendments and forward to the Board of Directors with their recommendations, upon which time the Board will accept or reject their recommendations and put all accepted Amendments to a vote of the General Membership after proper notification.
- 12.3 Approval of Amendments to the By-Laws shall be made by a simple majority of those present casting an affirmative vote at a General Membership meeting. Amendments adopted are effective immediately.
- 12.4 Copies of all proposed Amendments shall be sent to each member at least seven (7) days prior to the scheduled meeting at which time they will be voted upon.

ARTICLE 13: SANCTIONS

- 13.1 All events conducted under the auspices and control of AUSAW shall be sanctioned by AUSAW and USA Wrestling and must meet the following requirements.
- 13.1.1 All participants shall be registered members of USA Wrestling.
- 13.1.2 A USA Wrestling sanction must be completed and paid for on-line with USAW who will then forward to the AUSAW Membership Director or State Chair for approval prior to the event.
- 13.1.3 AUSAW shall establish a schedule of minimum requirements that must be met by the organization requesting the sanction, and such schedule shall be maintained on the AUSAW.org website. The Board of Directors shall be notified of all sanctioned events by the Membership Director or State Chair.
- 13.1.4 Clubs in current good standing with USAW/AUSAW that are present for and represented at the Annual Scheduling Meeting will have preference in scheduling tournaments for the upcoming year. Clubs awarded a weekend at the Scheduling Meeting will have exclusive rights to it, no other event will be allowed to be scheduled then unless the owning Club approves it.
- 13.1.5 All sanctioned tournaments must follow the policies, procedures and rules of conduct as set by the Board of Directors.

ARTICLE 14: RATIFICATION

We, the By-Laws Committee, have reviewed and developed these By-Laws and duly submit these By-Laws of Alaska USA Wrestling on the 8th day of November 1996 to the Chartered Clubs of Alaska USA Wrestling for approval. Approved by General Membership November 9, 1996.

BY-LAWS COMMITTEE

Chair: Pete Probasco, PO Box 3149, Kodiak, Ak 99625
 Robert P. Voelker
 Diane Johansen
 Dave Ferguson
 Ron Gibbs
 Don Moffis

Changes and Amendments to these By-Laws have been made at the following meetings:

Winter 1995 Directors Meeting, Fall 1995 Directors Meeting, Winter 1996 Directors Meeting,
Fall 1996 Directors Meeting, Fall 2002 Directors Meeting.

A BY-LAWS Revision COMMITTEE was formed in 2015 then later re-formed in 2021 to complete the work. Both Committees provided substantial input to the current revision.

2015 Committee Members: Mark Wolff, Michael Hutchison, Bob Ottum, Lance Bodeen, Ryan Murphy.
2021 Committee Members: Bob Ottum, Roxanne Makamson, Danielle Loutzenhiser, Tanya Dickinson.
Revision Approved by General Membership February 11, 2023

2026 State Chairman, Bob Ottum, submitted proposed Revisions to the BOD.
Current Revision Approved by General Membership April 15, 2026